

Glaphorn Parish Council

To Members of the Parish Council:

You are summoned to attend an Ordinary Parish Council Meeting on Wednesday January 15th, 2025, at 8.00p.m at Glaphorn Village Hall. To be preceded by a Public Meeting to confirm review to Neighbourhood Plan at 7.00p.m.

January 9th, 2025

AGENDA

Ordinary General Meeting

- 0125.1 Public Open Time
- 0125.2 Apologies for absence
- 0125.3 Declarations of Disclosable Pecuniary or Other Interests
- 0125.4 Approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday December 18th, 2024.
- 0125.5 Matters Arising
- 0125.6 Finance
 - a. Account balance update.
 - The balance of the Barclays Community Account on November 29th, 2024, was £16,023.43
 - The balance of the Barclays Community Account on December 31st, 2024, was £14,723.77
 - The balance of the Barclays Community second Account (60382205) on December 31st, 2024, was £100.00.
 - A full set of accounts for December including Income and Expenditure for the Year to date and forecast for 2024/25 is included at Annex A.
 - b. To approve the following payments:

Payee	Service Provided	Net Cost (£)	VAT (£)	Total Cost (£)	Power
Jonathan Ward-Langman	Parish Clerk Salary (January)	316.80	0	316.80	
HMRC	Income tax (January)	63.36	0	63.36	
NPower	Street lighting (energy) by DD	136.41	6.82	143.23	
PWLB	Existing PWLB loans by DD	1251.79	0	1251.79	
Build Link	Height barrier installation	260.00	0	260.00	Formal approval TBC)

0125.7 Planning:

- Neighbourhood Plan next steps.
- NE/24/01229/FUL Full Planning Permission. Demolition of bathrooms and storage rooms, new side and rear ground floor extensions..Location: 13 Brookside Glapthorn Peterborough PE8 5BG

0125.8 Playing Field:

- Padel Court project planning update (MM)
- Options for installation of portable toilet (MM)
- Update regarding damage to barrier and replacement (Clerk).

0125.09 Grass cutting: Clerk to update. (see attached).

0125.10 ICT upgrade: Clerk to update.

0125.11 Strategic Planning Workshop for Town and Parish Councillors: to focus on Planning Transformation, Section 106, Local Plan and Neighbourhood Plans.

- Evening Meeting - Tuesday 28th January 2025, Corby Council Chamber, 6.30pm - 9.30pm
- Afternoon Meeting - Thursday 30th January 2025, East Northants Council Chamber, 1.30pm - 4.30pm

See forwarded email regarding other training available to Councillors

0125.12 Matters for future consideration and matters from Councillors:

0125.13 Date of next meeting: Wednesday February 19th, 2025, at 7.30p.m.

GLAPTHORN PARISH COUNCIL - FINANCIAL FORECAST P: 9 (December) (NB: Net of VAT)

	Actual to P9 incl. (Dec. 2024)	Full year forecast	Budget 2024-25	Variance (budget vs forecast)	Notes
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OPENING BALANCE	£9,638.88	£9,638.88			
RECEIPTS					
Precept	£16,028.00	£16,028.00	£16,028.00	£0.00	
PCC Grant (VAS)	£4,680.00	£4,680.00	£0.00	£4,680.00	
S136 Grasscutting (NNC)	£309.28	£309.28	£309.28	£0.00	
Other grants and payments	£2,548.88	£2,700.00	£0.00	£2,700.00	Insurance payment, grant for fertiliser, surplus topsoil
TOTAL	£23,566.16	£23,717.28	£16,337.28	£7,380.00	
PAYMENTS					
Clerk's salary & PAYE	£2,748.40	£3,500.00	£3,300.00	-£200.00	
Additional training hours	£96.00	£96.00	£275.00	£179.00	
Office costs	£0.00	£0.00	£150.00	£150.00	
Stationery	£0.00	£20.00	£200.00	£180.00	
Insurance	£577.11	£577.11	£500.00	-£77.11	
NCALC	£270.93	£271.00	£614.00	£343.00	
Internal Audit	£280.00	£280.00	£369.00	£89.00	
ACRE	£35.00	£35.00	£50.00	£15.00	
ICO	£35.00	£35.00	£35.00	£0.00	
External Audit	£0.00	£0.00	£0.00	£0.00	
Training	£394.00	£420.00	£200.00	-£220.00	
Website & email accounts	£555.00	£750.00	£705.00	-£45.00	
DPO fee	£12.00	£12.00	£10.00	-£2.00	
Scribe licence and training	£154.80	£155.00	£300.00	£145.00	
IT support and training	£0.00	£0.00	£250.00	£250.00	
Energy - Street Lighting	£461.39	£500.00	£378.00	-£122.00	
Maintenance - Street Lighting	£0.00	£104.00	£104.00	£0.00	
Water-playing field irrigation	£102.98	£100.00	£100.00	£0.00	
Playing Field - maintenance	£3,160.63	£3,200.00	£0.00	-£3,200.00	Hire of spreader/tractor, seed, soil & replacement barrier
Car Park	£185.00	£185.00	£0.00	-£185.00	
Playground inspection	£272.00	£272.00	£0.00	-£272.00	
Windy Spire	£0.00	£0.00	£200.00	£200.00	
NVN Delivery	£0.00	£300.00	£300.00	£0.00	
Salt/Grit	£0.00	£40.00	£40.00	£0.00	
Dog litter-bins	£0.00	£65.00	£65.00	£0.00	
Grass maintenance - verges	£2,791.97	£2,800.00	£3,000.00	£200.00	
Playing Field	£722.33	£800.00	£0.00	-£800.00	Padel Court Project

SALIX loan	£0.00	£0.00	£0.00	£0.00	
General maintenance	£0.00	£500.00	£500.00	£0.00	
Village Hall hire	£500.00	£500.00	£500.00	£0.00	
GPFA grant	£0.00	£0.00	£500.00	£500.00	
Contested election	£0.00	£150.00	£150.00	£0.00	
2024 PWLB (TBC)	£0.00	£0.00	£669.00	£669.00	
Existing PWLB loans	£1,770.83	£3,023.00	£3,023.00	£0.00	
VAS installation	£4,405.66	£4,406.00	£0.00	-£4,406.00	Not included in budget.
TOTAL PAYMENTS	£19,531.03	£23,096.11	£16,487.00	-£6,609.11	Does not include £100 internal transfer
<u>TOTAL (Surplus/overspend)</u>	£4,035.13	£621.17	-£149.72	£770.89	
F'CAST CLOSING BALANCE		£10,260.05	£9,489.16	£770.89	
No.2 CURRENT ACC.	£100.00	£100.00			
PLAYING FIELD RESERVE ACC.	£0.00	£3,000.00			